



# A Master List To Make You A Moving Ninja

## 2 Months Before

- Take photos of your old apartment before you start packing
- Create a budget so moving expenses don't creep up on you
- Take inventory and decide what size truck you'll need
- Start gathering and comparing quotes from moving companies
- Create a file for all move related documents and items
- Channel your inner Top Chef & start using up pantry & freezer items
- Start sorting everything by what you will keep, donate and discard
- Start collecting any shipping boxes and newspapers that are delivered

## 1 Month Before

- Give 30 days notice to your current landlord
- Schedule a change of address with the United States Postal Service
- Book a moving truck & reserve the loading dock or a parking space
- Pick up lots of packing tape, some markers and bubble wrap
- Designate a corner or a room to start stacking packed boxes
- See if you can access your new apartment to take measurements
- Schedule cancellation/transfer of services and utilities
- As you pack, keep a numbered list of every box and each item inside them
- Pack up decorative items & special occasion kitchen/dining items
- Order a new set of checks with your updated address
- Book a pet sitter and/or baby sitter for moving day

## 2 Weeks Before

- Request a day or two off from work for the move
- Take down artwork and shelving and patch up any holes in the walls
- Use photos or a floorplan to decide where furniture will go in your new apartment
- Have a going away gathering or just take time to visit with friends and neighbors
- If you're traveling far for your move, take your car for a tune up

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## 1 Week Before

- Pack a first night box and set it aside with your valuables
- Confirm with all parties that will be involved in moving day
- Check your funds to make sure all expenses will be covered
- Dust and wipe down all furniture and large items you are bringing
- Back up all of your computer files and photos

## Moving Week

- Take out some cash to tip your friends or movers for their hard work
- Empty your fridge and freezer and give them a good cleaning
- Do a full deep clean of your current apartment
- Gather any extra keys you'll need to return to your current landlord
- Wash sheets, towels, clothes and pajamas you'll need for the first day and night
- Pick up bottled water and snacks to offer your movers/friends
- Find a few delivery places near your new apartment for the first night
- Make a grocery list to stock up your new pantry and fridge

## Moving Day

- Eat a healthy and hearty breakfast to fuel you up for the day
- Do one last sweep with the vacuum and duster
- Do a final walk-through with your current landlord
- Call to confirm your arrival time with your new landlord
- Pick a room or corner to store non-priority boxes in your new place
- Make yourself at home!

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